

TECHNICAL GUIDE TO UMM EDITOR

How to send Urgent Market Messages to the Elia Group Inside Information Platform via the UMM Editor

This document provides the information to the Market Participants to connect to the UMM Editor and to send Urgent Market Messages (UMM's) about other market information to the Elia Group Inside Information Platform (Elia Group IIP).

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1. General context

1.1 Elia Group Inside Information Platform

The new ACER Guidance v5 obliges market participants to publish their REMIT inside information on an official listed Inside Information Platform as of the 1st of January 2021. Before this date, inside information was published on the website of each market participant.

Elia has implemented a B2C tool named UMM Editor that allows market participants to send UMMs of other market information to Elia.

Market Participants have to confirm and sign a contract with Elia, before allowing any publication on the Elia Group IIP via the UMM Editor.

1.2 UMM Editor

UMM Editor is the Elia's application used to allow the market participants to send Urgent Market Messages regarding other market information that will be published on the Elia Group Inside Information Platform.

2. Definitions

The following table explains the terminology used by the Elia Group Inside Information Platform.

Terms	Definitions				
	The field 'Event start' describes the expected (if future) or actual (if past) starting time and				
	date of the relevant event. This field together with the 'Event stop' field allows the				
Front Stort	knowledge of the timeframe of the event and the assessment of its potential impact on				
Event Start	wholesale energy prices.				
	The timezone on the dashboard is presented on local time, while the timezone in the 'Ex-				
	port' files are presented on UTC time.				
	The field 'Event Status' allows the distinction between UMMs that contain the most recent				
	information on an event and can still influence trading decisions, and UMMs that are al-				
	ready outdated or that were updated:				
	- 'Active' refers to a UMM that contains the most recent update on an event that				
Event Status	will occur in the future or is occurring.				
	- 'Dismissed' refers to a UMM that is not valid anymore due to the fact that it was				
	cancelled, withdrawn or updated in the meantime.				
	- 'Inactive' is used for UMMs containing the most recent update on an event that				
	already occurred in the past.				
	The field 'Event stop' describes the estimated (if future) or actual (if past) time and date at				
Event Sten	which the relevant event stops(ed). This field together with the 'Event start' field provides				
Event Stop	the timeframe of the event and the assessment of its potential impact on wholesale energy				
	prices.				

	The timezone on the dashboard is presented on local time, while the timezone in the 'Ex-
	port' files are presented on UTC time.
Market Particinant	The official name of the consumer(s) that falls under the obligation of Article 4 of REMIT,
	regarding the specific event.
Market Participant EIC Code	This field identifies the consumer by its EIC code obtained while registering in accordance
Market Participant ElC Code	with Article 9 of Regulation (EU) No 1227/2011.
Massaga ID	This field aims to capture the identifier of the message issued by the consumer or by some-
Message ID	one acting on its behalf.
	The field 'Publication date/time' defines the point in time when the inside information was
Dublication Data /Time	disclosed to the public though the UMM.
Publication Date/Time	The timezone on the dashboard is presented on local time, while the timezone in the 'Ex-
	port' files are presented on UTC time.
Bomorke	The field 'Remarks' provides more detailed information on the event that allows a full un-
Rellians	derstanding of its potential impact on wholesale energy prices.
Title	Small description of the event
Version	This is the version of the UMM for a specific event. The latest version is published on the
Version	dashboard and prior version are accessible by clicking on latest version.

3. Operating UMM Editor

3.1 Access to the application

3.1.1 Create an account

The market participant should first get access to the application of UMM Editor.

How to do

-

- Contact Elia Transparency via the email address: Transparency@elia.be
 - Ask to create an account and you will receive a username (ISOEXT/MyUser) and a password.
- Log in with the username and password received on the following link: https://ummeditor.eliagroup.eu/

3.1.2 Change your password

Once logged in we advise you to change your password.

How to do

- Change your password via the following link: <u>https://pwd.elia.be</u>

f https://pwd.elia.be	ť	ັ ເ∕≞
	Celia	
Password Change		
Current password :		
New password :		
Confirm new password :		
Password must contain at least 6 characters colliner no	Save	

3.1.3 Password forgotten

If you have forgotten password forgotten, you can create a new one.

How to do

- Contact Elia Transparency via the email address: <u>Transparency@elia.be</u>

3.1.4 Password expired

Your password needs to be changed every 120 days. 10 days before it expires, you will receive a warning email recommending you to change it via the following link: <u>https://pwd.elia.be</u>

The email will look like this:

From: NoReply PROD@elia.be <NoReply PROD@elia.be>
Sent: Tuesday, 18 May 2021 11:00
To: Elia Group < XXX@XXXX.XX>
Subject: Elia Transparency Reporting: password expiration reminder

WARNING: your Elia password will expire

Dear Customer,

By this email we would like to inform you that the password for the Elia transparency platforms (<u>TransProd</u> and/or <u>TransCust</u> applications) will expire in X day(s). We recommend you to change it as soon as possible by following the hyperlink : <u>https://pwd.elia.be</u>

If you need assistance, please contact our support during working hours: transparency@elia.be

You current User ID is: XXXX The mail was sent to the following recipients: XXXX@XXXX.XX

This is an automatic email, please do not reply to this email. Best <u>regards</u> Elia

If you haven't changed your password before it expired, you won't be able to connect to the link. You will therefore need to contact Elia Transparency via the email address: <u>Transparency@elia.be</u>

3.2 UMM Editor Exchange

3.2.1 Create an Urgent Market Message

The market participant can submit Urgent Market Messages about other market information.

How to do

- Click on the button "ADD NEW"

UMM Other market information	1				
Search in all fields					
Publication date 17/06/2021 - 24/06/2021	Event Status Select items	~	Event date	ä	
ADD NEW	EXPORT			CLEAR FILTER	SEARCH

- Fill in the form with the following information :
 - o Title
 - o Event Start
 - o Event End
 - o Remarks

Title	
Grid Restoration Elia - Activation	

Event type

Other market information

Event Start		
20/06/2021	00:00	0
DD/MM/YYYY format		
Event End		
25/06/2021	00:00	0
DD/MM/YYYY format		

Remarks

Dear Market participants, The transmission system of Elia Transmission Belgium is now in the Restoration State as defined in Article 18.5 of the System Operation Guidelines (SOGL - Commission Regulation (EU) 2017/1485 of 2 August 2017 establishing a guideline on electricity transmission system operation). Kind regards, ELIA Transmission Belgium



CANCEL

- Submit the UMM by clicking on the button "CREATE". It will then appear on the Dashboard.

UMM Other market informat	lion		
Search in all fields			
Publication date 17/06/2021 - 24/06/2021	Event Status Select items	► Event date	
ADD NEW	EXPORT		CLEAR FILTER SEARCH
Publication Date:17/06/2021 - 24/06	5/2021 🛛		
Publication date/time 🔶 Version 🔶	Event Status 🔶 Title	Market participant	Event Start
24/06/2021 11:51 01	Grid Restoration Elia - Activation	Elia Transmission Belgium	20/06/2021 00:00 25/06/2021 00:00 📰 🧪

3.2.2 Update an Urgent Market Message

The market participant can update previously sent information about other market information with more up to date data.

How to do

- Select the other market information for which the information must be changed and click on the pencil icon.

UMM Other market information		
Search in all fields		
Publication date 17/06/2021 - 24/06/2021	Event Status Select items	Event date
ADD NEW EXPC	RT	CLEAR FILTER SEARCH
Publication Date:17/06/2021 - 24/06/2021		
Publication date/time 🔶 Version 🔶 Event Status	♦ Title	♦ Market participant ♦ Event Start ♦ Event Stop
24/06/2021 11:51 01	Grid Restoration Elia - Activation	Elía Transmission Belgium 20/06/2021 00:00 25/06/2021 00:00 🗉 📝 盲

- The form will appear and you will be able to update any of the following information of the other market information :
 - o Title
 - o Event Start
 - o Event End
 - o Remarks

Title

Grid Restoration Elia - Activation

Event type

Other market information		•
Event Start		
20/06/2021	00:00	0
DD/MM/YYYY format		
26/06/2021	00:00	Q

Remarks

DD/MM/YYYY format

Dear Market participants, The transmission system of Elia Transmission Belgium is now in the Restoration State as defined in Article 18.5 of the System Operation Guidelines (SOGL - Commission Regulation (EU) 2017/1485 of 2 August 2017 establishing a guideline on electricity transmission system operation). Kind regards, ELIA Transmission Belgium



CANCEL

- Once all updated information filled in, you can send the new version of the UMM by clicking on the "CRE-ATE" button. The updated data will then appear on the dashboard with a new version number.

Publication date/time	¢	Version	ŧ	Event Status ≑	Title	¢	Market participant 🗧	Event Start	¢	Event Stop 🔶				
24/06/2021 11:56		02		4	Grid Restoration Elia - Activation		Elia Transmission Belgium	20/06/2021 00:0)	26/06/2021 00:00	1	•	Î	

3.2.3 Dismiss an Urgent Market Message

The market participant can dismiss previously sent information about other market information if not correct.

How to do

- Select the other market information for which the information must be dismissed and click on the trash can icon.

UM	JMM Other market information									
	Search in all fields									
	Publication date 17/06/2021 - 24/06/2021	Event Status Select items	~	Event date	Ë					
	ADD NEW EXPORT	\supset			CLEAR F	ILTER	SEARCH			
	Publication Date:17/06/2021 - 24/06/2021									
	Publication date/time 🔶 Version 🔶 Event Status 🔶	Title		Market participant	🔶 Event Start	Event Stop	}			
	24/06/2021 11:56 02	Grid Restoration Elia - Activation		Elia Transmission Bel	jum 20/06/2021 00:00	26/06/2021 00:00	🗉 🧪 🧵			

- A box will appear. You will need to click on the button "Confirm" in order to set the new status of the UMM to "Dismissed".



- The updated data will then appear on the dashboard, and it will not be possible to edit the UMM anymore.

Publication date/time	Version	🔶 Event Status 🔶	Title	¢	Market participant	¢	Event Start 🔶	Event Stop	¢		
25/06/2021 08:50	03	Ж	Grid Restoration Elia - Activation		Elia Transmission Belgium		20/06/2021 00:00	26/06/2021 00:00		⊞	Î

3.3 Verification of UMM publication

When the market participant has submitted power outage UMM, he should verify if the UMM is well available on the UMM Editor dashboard and on the Elia Group Inside Information Platform. Note that a delay of a couple of minutes is possible between the message submission and its publication on the platform or feeds.

3.3.1 UMM Editor

On the UMM Editor dashboard, the information about other market information can be found by setting the right filters.

Short view

Only the last version of the UMM is shown under the short view.

MM Other market information					
Search in all fields					
Publication date 18/06/2021 - 25/06/2021	Event Status Select items	Event date	ii		
ADD NEW EXPORT	T		CLEAR FILTER	SEARCH	
Publication Date:18/06/2021 - 25/06/2021					
Publication date/time 💠 Version 🔶 Event Status 💠	Title	Market participant	Event Start Event Stop	;	
25/06/2021 08:50 03	Grid Restoration Elia - Activation	Elia Transmission Belgium	20/06/2021 00:00 26/06/2021 00:00	II 🖍 🔳	

To get to the full view, click on the notebook icon.

Full view

All versions of the UMM is shown under the full view by clicking on:

Version 3 on 25/06/2021 08:50 , Elia	Transmission Belgium, Grid Restoration Elia - Activation.
Publication date/time	Title
25/06/2021 08:50	Grid Restoration Elia - Activation
Message ID	Event Start
01D4671C8FFA4520B6997CEB8_003	20/06/2021 00:00
Event Status	Event Stop
Dismissed	26/06/2021 00:00
Market Participant	Remarks
Elia Transmission Belgium	Dear Market participants, The transmission system of Elia Transmission Belgium is now in the Restoration State as defined in Article
	the System Operation Guidelines (SOGL - Commission Regulation (EU) 2017/1485 of 2 August 2017 establishing a guideline on ele
	transmission system operation). Kind regards, ELIA Transmission Belgium
Market Participant Code	
10YBE2	
➔ Version 2 on 24/06/2021 11:56 , Elia	Transmission Belgium, Grid Restoration Elia - Activation.

3.3.2 Elia Group Inside Information Platform

On the Elia Group Inside Information Platform, the information about the production outage can be found in the dashboard by setting the right filters.

Short view

Only the last version of the UMM is shown under the short view.

Search in all fields						
Publication date 18/06/2021 - 25/06/2021		Market Participant Elia Transmission Belgium	Event Status Select items	► Eve	ent date	Ê
-		-				
Export	und Chabur 🔺 Title	Denvile		Clear f	filter	Search

Full view

All versions of the UMM is shown under the full view by clicking on the UMM on the dashboard.

Publication date/time	Title
25/06/2021 08:50	Grid Restoration Elia - Activation
Message ID	Event Start
01D4671C8FFA4520B6997CEB8_003	20/06/2021 00:00
Event Status	Event Stop
Dismissed	26/06/2021 00:00
Market Participant	Remarks
Elia Transmission Belgium	Dear Market participants, The transmission system of Elia Transmission Belgium is now in the Restoration State as defined in Article 18.5 of the System Operation
	Guidelines (SOGL - Commission Regulation (EU) 2017/1485 of 2 August 2017 establishing a guideline on electricity transmission system operation). Kind regards,
	ELIA Transmission Belgium
Market Participant Code	
10YBE2	
9 Version 2 on 24/06/2021 11:56 , Elia Tra	insmission Belgium, Grid Restoration Elia - Activation.

The link for the Elia Group Inside Information Platform is the following: Elia Group Inside Information Platform

3.3.3 Feed ACER

The Feed for ACER only covers UMMs of the current day.



The link for the Feed ACER is the following: <u>https://griddata.elia.be/eliabecontrols.prod/interface/Acer/Oth-</u> erUrgentMarketMessagesFeed

3.3.4 Feed Outlook

To have access to the Feed Outlook, the market participant has to add the new Feed to his mailbox. The link to be added is the following: <u>https://griddata.elia.be/eliabecontrols.prod/interface/Acer/OtherUrgentMarketMessag-</u> esFeed?htmlContent=true . On the Feed Outlook, the information about other market information will look like this: UMM Other market information - Elia Transmission Belgium

Elia Group

Posted On Thu 08/07/2021 08:07 Feed UMM Elia Group

Publication date/time	08/07/2021 06:06:40 UTC
Market Participant	Elia Transmission Belgium
Market Participant Code	10YBE2
Event Status	Active
Title	mFRR availability test
Remarks	Dear Market participants, ELIA Transmission Belgium is currently performing a prequalification or availability test for a volume of 6 MW between 08:00 and 08:30. Last update of ELIA regarding this topic was made on 19/03. Best Regards, ELIA Transmission Belgium
Event Start	08/07/2021 06:00:18 UTC
Event Stop	08/07/2021 06:30:18 UTC
Message ID	070804DFA83145188C9176486_001

View article...

The link can also be found on the **<u>Elia Group Inside Information Platform</u>** under Useful links by clicking on "Other market information webfeed".



3.3.5 What if the UMM is not found on one or many of the sources of information

If the UMM happens to not be submitted to one or many of the sources of information, several situations can have occurred.

If you have troubles figuring out what is the cause of the failure, do not hesitate to contact us via the email address: <u>Transparency@elia.be</u>

4. Contacts

In case of any questions please do not hesitate to contact us via the following email address: Transparency@elia.be

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Contact

Project spokesperson Dr Name Surname | T +32 XXXX XXXX | M +32 XXXX XXXX | name.surname@elia.be

Elia Transmission Belgium SA/NV Boulevard de l'Empereur 20 | Keizerslaan 20 | 1000 Brussels | Belgium

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